

JOETTA D. COOK

Executive Assistant



206.442.1543

joetta@kinzer.com

AFFILIATIONS

Former Meeting Planners
International (MPI) member

Former Quota International Member

Russell Investments Move Team
member

Russell Investments management
training

Recipient of various Russell
Investments team awards

2011 TO PRESENT

Kinzer Partners, Seattle, Washington

Executive Assistant

Provides support to CEO and Founder.

1996 TO 2011

Russell Investments, Seattle, Washington

Manager, Meeting and Business Services

Managed event planning team and various service departments that supported business efforts.

1991 TO 1996

Heritage Brokers, Yakima, Washington

Office Manager

Managed real estate office ensuring business needs were met and agents were supported.